

**MINUTES OF THE MEETING OF THE
GOVERNANCE & SEARCH COMMITTEE
HELD ON 8 JULY 2010 @ 17.45**

Members Mrs M Peart (Chair)
(Absent*) Mr D Anderson
 Ms G Bull
 Dr D Watkins
In attendance: Mr J Allen

The meeting commenced at 17.45

5 APOLOGIES & DECLARATION OF INTERESTS

There were no apologies and no declarations of interest.

6 MINUTES

It was **RESOLVED** to approve the minutes of the meeting of the Governance & Search Committee held 18 March 2010

7 CORPORATION MEMBERSHIP REPORT

The report from the Clerk '*Corporation Membership*' was received (copy attached to the signed minutes). Included within the report was the current skills match of governors.

It was noted that there was a need to strengthen the membership of the Audit Committee with a qualified accountant and a recommendation to address this need is being proposed with the recommendation to appoint Mr David Moore as a non-governor co-opted member to the Audit Committee.

The skills audit indicated the need for legal expertise representation on the Board and this is being addressed with the recommendation to appoint Ms Deepti Patel (qualified solicitor).

Following review, it was **RESOLVED:**

- (i) To recommend to the Corporation to extend Tony Brett-Young's leaving date to 31 December 2010;
- (ii) To recommend to the Corporation that Mr David Moore (qualified accountant) be appointed as a non-governor co-opted member of the Audit Committee for the period 1 August 2010 – 31st July 2011;

- (iii) To note the outcome of the recently held governor interview with Deepti Patel (qualified solicitor) and to recommend to the Corporation her appointment under the category of 'External Member' for the period 1 August 2010 to 31 July 2014; and
- (iv) To note the need to put in place arrangements for the election of a staff governor and to ask the Clerk to begin the process in September 2010 with the aim of having available an appointment proposal for the December Corporation meeting to receive.

The meeting closed at 18.00

Signed: _____ Date: _____