



## **Business Services: 2. Short Course PTLLS (Preparing to Teach in the Lifelong Learning Sector) Level 3/4**

### **Qualification**

PTLLS (Preparing to Teach in the Lifelong Learning Sector) Level 3/4 - Awarded by City & Guilds

### **Attendance**

One day a week 2pm to 5.30pm - Termly

### **Duration**

30 hours of classroom based teaching and learning across 10 weeks

### **Description of the Course**

The course is a single unit required by those wishing to teach in the Lifelong Learning Sector. It provides an introduction to teaching and is the first level of qualification leading towards licensed practitioner status.

### **Course content**

The course provides an introduction to 5 key areas

- Roles, responsibilities and boundaries in teaching
- Approaches to teaching and learning
- Planning for teaching
- Inclusion and motivation of learners
- Methods of assessment

### **Assessment**

Students will be assessed by completing a theory and a practical assignment, both of which are divided into a number of tasks undertaken throughout the course. The practical assignment will include planning and conducting a teaching session. Students will be able to complete at either Level 3 or Level 4.

### **Who is the course for?**

The course is suitable for those who are considering teaching in the Lifelong Learning Sector, Pre-Service, or In-Service Teachers or Associate Teachers and is aimed at candidates who:

- would like or require an introduction to teaching in the Lifelong Learning Sector **or**
- are seeking career progression within their area of work **or**
- will be/are seeking to progress towards ATLS/QTLS status **and/or**
- teach on a one-to-one and/or group basis
- teach non publicly funded courses
- are trainers in industry

### **Entry requirements**

There are no formal qualifications required for this course. However, due to the structure of the course and the assessment requirements, entrants will be expected to have identified a subject area to teach and be able to produce written assignments of up to 500 words (normally word processed).

### **What can I do after this course?**

The natural progression will be to the completion of the Certificate in Education DTLLS (Diploma in Teaching in the Lifelong Learning Sector) at Levels 4/5 or the Professional Graduate Certificate in Education at Level 6.

## **Other information**

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For further information contact the Teacher Education team on 0208 544 4397/4542.

More details about the qualification may be obtained from City & Guilds at [www.cityandguilds.com/qtls](http://www.cityandguilds.com/qtls).

### **Cost**

7303 L3 AWARD IN PTLLS Tuition Fee £250 Per Year

7303 L3 AWARD IN PTLLS Registration £30.75 Per Year

7303 L3 AWARD IN PTLLS Exam Fee £64 Per Year

### **Start**

September 2010

### **Course Code**

CH5031